



CRICOS CODE: 113193B

## **BSB50420 Diploma of Leadership and Management**



## Courses overview

BSB50420 Diploma of Leadership and Management is the latest nationally accredited qualification designed to equip individuals with the skills and knowledge required to excel in leadership and management roles across various industries. Graduates of this diploma program will be prepared to take on leadership roles, effectively manage teams, and navigate the challenges and complexities of the modern business landscape.

DELIVERY MODE	DURATION	STUDY LOAD
Blended	<b>52 weeks</b> (including 12 weeks of holidays)	16 hours of classroom training per week and structured self-study of 4 hours per week.

## Who should enrol for this course?

This course is designed for international students aspiring to advance their careers in leadership and management roles across various industries. It is ideal for emerging leaders looking to develop their skills and knowledge to effectively lead teams, drive organisational success, and make strategic decisions.

- ✓ Team leader
- ✓ Supervisor
- ✓ Department manager
- ✓ Project manager
- ✓ Operations manager
- ✓ Business unit manager

## Education Pathway

This course offers a pathway for further studies. You may be interested in undertaking further qualifications, such as:

- ✓ BSB80120 – Graduate Diploma of Management (Learning)
- ✓ Bachelor's degree in business administration or leadership
- ✓ And, more!



## Course Credit

You can apply for recognition of existing qualifications or skills, knowledge, and experience (credit transfer or recognition of prior learning) as per the information included in our International Student Handbook, which is available at

[Vigil International College Handbook](#)

If you are granted course credit, this will affect your course fees as well as the duration of your course. We will advise you in writing of changes to fees or course duration as a result of the credit. You will also be issued with a new Confirmation of Enrolment.

For any questions about course credit, contact us at the details shown below.

## What are the Entry Requirements?

There are no pre-requisites required to enter this training program AUR50116 Diploma of Automotive Management. However, Vigil International College screens learners according to the following criteria:

- ✓ Must be 18 years or older
- ✓ Have sound language, literacy, and numeracy skills\* (at least Year 10 English, or equivalent)
- ✓ Have basic computer skill
- ✓ Must hold a valid visa to study

ENGLISH LANGUAGE TEST PROVIDER	MINIMUM TEST SCORE <i>Equivalent to IELTS 6.0</i>	MINIMUM TEST SCORE <i>Equivalent to IELTS 5.0</i>
IELTS	6.0	5.0
TOEFL IBT	60	35
PTE	52	36
CAE	169	154
OET	PASS	
DUOLINGO	105	



## Learning Outcomes

Upon successful completion of all twelve (12) units of competency listed below, you will be awarded with the qualification BSB50420 Diploma of Leadership and Management.

- ✓ BSBCMM511 Communicate with influence
- ✓ BSBCRT511 Develop critical thinking in others
- ✓ BSBLDR523 Lead and manage effective workplace relationships
- ✓ BSBOPS502 Manage business operational plans
- ✓ BSBPEF502 Develop and use emotional intelligence
- ✓ BSBTWK502 Manage team effectiveness
- ✓ BSBTEC404 Use digital technologies to collaborate in a work environment
- ✓ BSBPMG430 Undertake project work
- ✓ BSBFIN501 Manage budgets and financial plans
- ✓ BSBOPS501 Manage business resources
- ✓ BSBSUS511 Develop workplace policies and procedures for sustainability
- ✓ BSBXCM501 Lead communication in the workplace



## Course Progress and Attendance

Satisfactory course progress and attendance is very important in order to meet visa requirements. Please read the International Student Handbook carefully for more information. You will also be provided with further information about course progress and attendance requirements at your orientation.



## Student Support

We offer the following in relation to support and welfare.

- ✓ One-to-one support from the trainer/assessor
- ✓ Support with personal issues
- ✓ Access to additional learning resources
- ✓ Reasonable adjustment in assessment
- ✓ Social events
- ✓ Information about external sources of support

You may not have studied for a while, may have English as a second language or need additional assistance with literacy or numeracy.

We will identify any additional support needs you may have at the time of application and enrolment and may prepare a Student Support Plan for you based on those needs.



## Resource Requirements

You are required to bring your own laptop with Office 365 (or similar program) to all classes. These costs are not included in your course fees. Specifications for laptops and associated costs are included below.

### Windows

SPECIFICATION	MINIMUM REQUIREMENTS
Processor	Intel® or AMD processor with 64-bit support*; 2 GHz or faster processor Microsoft Windows 10
Operating system	Microsoft Windows 10
RAM	10 GB or more of RAM (8 GB recommended)
Hard disk space	3.1 GB or more of available hard-disk space
Monitor resolution	1024 x 768 display (1280x800 recommended) with 16-bit colour and 512 MB or more of dedicated VRAM; 2 GB is recommended.
Graphics processor acceleration requirements	OpenGL 2.0-capable system
Monitor resolution	Internet connection and registration are necessary for required software activation, validation of subscriptions, and access to online services.

### macOS

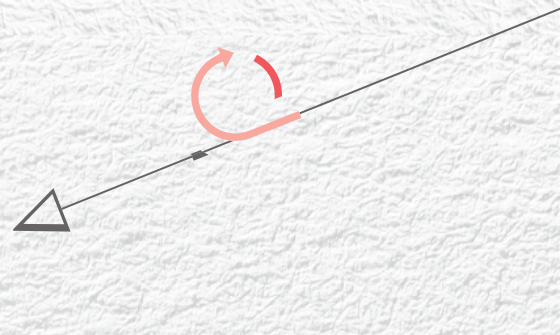
SPECIFICATION	MINIMUM REQUIREMENTS
Processor	Multicore Intel processor with 64-bit support
Operating system	Big Sur
RAM	2 GB or more of RAM (8 GB recommended)
Hard disk space	4 GB or more of available hard-disk space for 64-bit installation; additional free space required during installation.
Monitor resolution	1024 x 768 display (1280x800 recommended) with 16-bit colour and 512 MB or more of dedicated VRAM; 2 GB is recommended
Graphics processor acceleration requirements	OpenGL 2.0-capable system
Monitor resolution	Internet connection and registration are necessary for required software activation, validation of subscriptions, and access to online services.

SOFTWARE	ASSOCIATED COST
Office 365	\$129 annually
Laptop details	Associated costs
Any laptop that meets the specifications above	\$450 (approximate only)



## How much does it cost?

ONSHORE STUDENTS	\$7,500.00
OFFSHORE STUDENTS	\$9,000.00
ENROLMENT FEE	\$300.00
MATERIAL FEE	\$500.00



You can find this info for each course under “Course Fee” on [our website](#).

A detailed payment plan and payment arrangements are provided in the Offer Letter and Student Agreement. You must pay all of your course fees and on time. Non-payment of fees may result in cancellation of enrolment.

You are also required to take out Overseas Health Insurance Cover before arriving in Australia. Vigil International College provides details of OSHC providers in the International Student Handbook. You can approach any of these providers to find out costs and organise your cover.

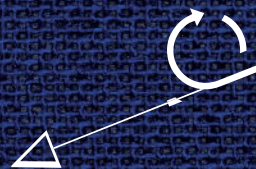
Additional costs associated with living in Australia are outlined in the International Student Handbook. You should carefully review these costs in relation to budgeting. Further information can be found at <https://www.studyinaustralia.gov.au/english/live-in-australia/living-costs>

## How can I apply?

To apply for this course, you are required to complete an enrolment form and submit all required supporting evidence including copies of your:

- ✓ High School Certificate
- ✓ Proof of English language proficiency as specified in the entry requirements





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